

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE
THURSDAY, 21 OCTOBER 2010**

Actions arising from Cabinet Procurement Committee are monitored and progress reported by Corporate Procurement. Officers must therefore ensure that all actions assigned to them, are fully addressed and signed off with the Contracts Management Officer in the Corporate Procurement Unit.

Councillors *Goldberg (Chair), *Bevan, *Kober and Reith.

*Present

MINUTE NO.	SUBJECT/DECISION	ACTION BY
PROC45.	<p>APOLOGIES FOR ABSENCE (Agenda Item 1)</p> <p>An apology for absence was submitted by Councillor Reith.</p>	
PROC46.	<p>MINUTES (Agenda Item 4)</p> <p>RESOLVED</p> <p>That the minutes of the meeting held on 16 September 2010 be approved and signed.</p>	HLDMS
PROC47.	<p>COMMUNITY SAFETY CCTV MANAGEMENT AND OPERATION (Report of the Director of Urban Environment - Agenda Item 6)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the report sought our approval to the award of a contract for a fully managed Community Safety CCTV surveillance contract for a period of two years with the option to extend for two years.</p> <p>RESOLVED</p> <p>That in accordance with Contract Standing Order 11.01(b) approval be granted to the award of a fully managed Community Safety CCTV surveillance contract to NSL on the terms set out in the Appendix to the interleaved report for a period of two years with the provision to extend for a further two years.</p>	DUE
PROC48.	<p>PROPOSED PROCUREMENT PROCESS FOR FRAMEWORK AGREEMENTS FOR THE PROVISION OF CONSTRUCTION RELATED CONSULTANCY SERVICES (Report of the Director of Urban Environment - Agenda Item 7)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p>	

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE
THURSDAY, 21 OCTOBER 2010**

	<p>We noted that the sought our approval to procure specialist surveying services via a direct call off or mini competition within the City West Housing Trust Limited framework agreement. We also noted that these services would provide data that would inform the investment decisions for Year 4 and 5 of the Decent Homes programme. It would also provide key data to construct an updated 30 year investment plan.</p> <p>We noted that the future funding of the Decent Homes programme was facing some uncertainty and thus the spend should only be incurred once funding was confirmed.</p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1. That in accordance with Contract Standing Order 11.03 approval be granted to the procurement of professional surveying services for Years 4 and 5 of the Decent Homes Programme via a direct call off or mini competition within the City West Housing Trust Limited framework arrangement. 2. That authority to award the subsequent contract be delegated to the Director of Urban Environment but that no contract be awarded unless funding for the Decent Homes programme has been confirmed. 	<p>DUE</p> <p>DUE</p>
<p>PROC49.</p>	<p>APPROVAL OF THE COUNCIL'S NEW PERSONALISED PURCHASE FRAMEWORK (Report of the Director of Adult, Culture and Community Services - Agenda Item 8)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the report followed our decision vide Minute PROC.86 – 2009/10 to develop in principle a Personalised Purchase Framework, which would enable residents exercising a Personal Care Budget to choose and commission the suppliers and services they wanted to deliver their services. In line with that decision officers had been developing the processes, documentation and support functions needed to deliver the personalised framework of purchasing care and support services.</p> <p>We also noted that the framework related to the individual contract between a resident with a Personal Care Budget and the supplier(s) from whom they chose to commission and purchase. In line with the aims of the Government's Transforming Social Care programme, including the requirements of statutory guidance issued by the Department of Health, future contractual arrangements for Council funded social care services would no longer be between the Council and suppliers but rather between residents and the suppliers from whom they chose to commission and purchase their services. However, the report</p>	

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE
THURSDAY, 21 OCTOBER 2010**

<p>described the support arrangements that it was proposed the Council should offer residents under the Purchase Framework, to ensure they had access to a choice of good quality suppliers as well as mechanisms that would help them address any problems or weaknesses they experienced in the delivery of the services they purchased using their personal care budget.</p> <p>The report sought our agreement to adopt and introduce a new Personalised Purchase Framework and also sought our approval of a waiver of Contract Standing Order 6.05 (Requirement to Tender) to allow the provision of services from the Council's two existing block contracted suppliers of domiciliary care for up to 12 months after the implementation of the Personalised Purchase Framework.</p>	
<p>RESOLVED</p>	
<p>1. That approval be granted to the Personalised Purchase Framework as detailed in the interleaved report covering the delivery of services and products for residents using a personal care budget.</p>	<p>DACCS</p>
<p>2. That in accordance with Contract Standing Order 7.02 approval be granted to a waiver of Contract Standing Order 6.05 to permit the purchase of 35,000 care hours from both London Care and Seva Care, the Council's two existing block contracted suppliers of domiciliary care, on the terms set out in the exempt Appendix to the interleaved report on the grounds that it was in the Council's overall interest.</p>	<p>DACCS</p>
<p>3. That pursuant to 2 above and in accordance with Contract Standing Order 11.03 approval be granted to the purchase of 35,000 hours of care from Seva Care and 35,000 hours of care from London Care in 2011/12 in line with the terms set out in the exempt Appendix to the interleaved report.</p>	<p>DACCS</p>
<p>4. That it be noted that the Personalised Purchase Framework would initially be applied to domiciliary care suppliers and other suppliers who delivered support and services to people living in their own home by April 2011 but subject to it being determined by the Director of Adult, Culture and Community Services and the Head of Procurement that the Framework was working effectively, it would be rolled out throughout 2010/11 and 2011/12 to all other service sectors, including residential care.</p>	
<p>5. That in accordance with 4 above authority to apply the new Personalised Purchase Framework to services and supplies within the scope of the report be delegated to the Director of Adult, Culture and Community Services in consultation with the Cabinet Member for Adult and Community Services.</p>	<p>DACCS</p>
<p>6. That approval be granted to the Personalised Purchase Framework detailed in the interleaved report being used by the</p>	<p>DACCS/ DCYPS</p>

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE
THURSDAY, 21 OCTOBER 2010**

	<p>Children and Young People's Directorate in relation to the purchase of domiciliary care services for children.</p> <p>7. That authority to determine how the new framework was to be applied within their Directorate, taking account of the outcome of the assessments detailed in 4 above be delegated to the Director of the Children and Young People's Service in consultation with the Cabinet Member for Children's Services.</p>	DCYPS
PROC50.	<p>SUPPORTING PEOPLE CONTRACTS WAIVER AND AWARD - VOLUNTARY SECTOR (BME ORGANISATIONS) (Report of the Director of Adult, Culture and Community Services - Agenda Item 9)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that approval was sought to a waiver of Contract Standing Order 6.05 (Requirement to Tender) and to the award of a one year contract with the possibility of a one year extension for the provision of floating support services provided by 10 voluntary Black and Minority Ethnic Organisations as permitted under Contract Standing Order 7.03 (a). The waiver was sought on the grounds that the nature of the market for the services being provided had been investigated and was demonstrated to be such, that a departure from the requirements of Contract Standing Orders was justifiable because there were limited numbers of providers for each respective client group and the existing providers were recognised as being the definitive providers.</p> <p>RESOLVED</p> <p>1. That in accordance with Contract Standing Order 7.02 approval be granted to a waiver of Contract Standing Order 6.05 to permit the award of contracts for the provision of floating support services as detailed in the interleaved report.</p> <p>2. That in accordance with Contract Standing Order 11.03 approval be granted to the award of contracts to the following organisations on the terms and conditions set out in the appendix to the interleaved report -</p> <p>Cypriot & Elderly Disabled Group Cypriot Community Centre Embrace UK Community Support Centre Haringey Chinese Community Centre Haringey Somali Carers Trust Haringey Somali Community & Cultural Centre Kurdish Advice Centre Kurdish Community Centre Travellers Outreach Project Turkish Cypriot Womens Project</p>	<p>DACCS</p> <p>DACCS</p>

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE
THURSDAY, 21 OCTOBER 2010**

	<p>3. That it be noted that the cost of the contracts would be met from the Supporting People Programme Grant.</p>	
<p>PROC51.</p>	<p>SUPPORTING PEOPLE - WAIVER AND AWARD OF CONTRACTS - OLDER PERSONS SERVICES (EXTERNAL) (Report of the Director of Adult, Culture and Community Services - Agenda Item 10)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person. An amended version of the Appendix with an additional table was laid round.</p> <p>We noted that approval was sought to a waiver of Contract Standing Order 6.05 (Requirement to tender) as permitted by Contract Standing Order 7.02(a) and to the award of thirteen one year contracts with the possibility of a one year extension for the provision of accommodation based and floating support services for vulnerable elderly people. The waiver was sought on the grounds that it was in the Council's overall interest.</p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1. That in accordance with Contract Standing Order 7.02 approval be granted to a waiver of Contract Standing Order 6.05 to permit the award of contracts for the provision of accommodation based and floating support services for vulnerable elderly people as detailed in the interleaved report. 2. That in accordance with Contract Standing Order 11.03 approval be granted to the award of contracts to the following providers and their respective scheme/services on the terms and conditions set out in the appendix to the interleaved report - <p>ASRA Greater London Housing Association ASRA Greater London – long term</p> <p>Christian Action Housing Association Rosecroft John Aldis House</p> <p>EPIC Trust Swallow House</p> <p>Hanover Housing Association Edmansons Close</p> <p>Hill Homes Nuffield Lodge</p> <p>Hornsey Housing Trust Abyssinia Court Margaret Hill House Olive Tree House Palm Tree Court Sheba House</p>	<p>DACCS</p> <p>DACCS</p>

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE
THURSDAY, 21 OCTOBER 2010**

	<p>Floating Support Service Methodist Homes Housing Association The Paddock Metropolitan Support Trust (Contract 1) Cherry Tree House Passmore Edwards House Sylvia Lawlor House Metropolitan Support Trust (Contract 2) - formerly L&Q Amelia House-Ravensdale Cozen Court Jubilee Court The White House (floating support service) Notting Hill – (formerly Presentation) Clive Lloyd House Sanctuary Housing Association Claudia Jones House and Redruth Viridian (formerly Servite Homes) Ashling House Jubb Powell Servite House Willow Housing and Care Portland Place</p> <p>3. That it be noted that the contracts would be awarded for a period of one year with the possibility of a one year extension and that the cost would be met from the Supporting People Programme Grant.</p>	
--	---	--

The meeting ended at 18.35 hours.

JOE GOLDBERG
Chair